

JOURNAL OF INTEGRATED STANDARDIZED HOMOEOPATHY (JISH)

Quarterly E-journal of MLDMHI

OBJECTIVES

The Journal of Integrated Standardized Homoeopathy (JISH), an e-Journal of the MLDMHI is planned as a **Quarterly** publication of the MLDMHI which intends to provide an opportunity to the students and staff of the Institute (PG and UG) to publish their clinical experiences, results of their pilot research projects, reports on innovative methods of education and communicate academic and social events to all within the Institute.

The NAAC application needs the institution of an e-Journal. Our junior residency programme, our alumni as well as the proposed CCRH research fellowships at MKSHMC need a platform where the experiences/results may be reported. It also gives an opportunity for promising students to grow into good writers and some of the papers to be elaborated into submission in peer reviewed Journals.

On successful completion of the first year of publication, efforts will be made to modify and open up the journal to outsiders and to acquire a peer reviewed status.

ADMINISTRATION, ROLES AND RESPONSIBILITIES

Being a joint PG-UG enterprise, it will have representatives from both the Institutes as follows:

Role	Persons	Responsibilities
<i>Editorial Board</i>	Dr. Manoj Patel, Dr. Anoop Nigwekar, Dr. Shama Rao from MLDMHI Dr. Mihir Parikh, Dr. Ami Majmundar, Dr. Amita Aggarwal from MKSHMC	Three members of Faculty from PG and UG in rotation every two years. 1. Laying down policy and come up with ideas for diversifying the journal 2. Referees in the event of any dispute between the author/prospective author and the Editor. 3. Active canvassing for contributions
<i>Editorial Advisors and Principals</i>	Smt Rohin Belsare and Dr Kumar Dhawale Dr. Bipin Jain and Dr. Hitesh Purohit	1. Assist the Editors in selection of articles 2. Provide technical and language assistance
<i>Technical Consultants</i>	Dr Bhavik Parekh and Dr Dilip Nandha	1. Motivate prospective writers and 2. Provide guidelines to the aspiring authors on adherence to the required professional standards for clinical and academic submissions 3. Scrutinize the contributions before they are sent to the Editor
<i>Research Consultant</i>	Dr Prashant Tamboli	Advise on all research related contributions on the lines mentioned above
<i>Quality Consultant</i>	Dr Shruti Palaye	1. Advise on policies for maintaining the Scientific Quality of the Journal 2. Provide suggestions on the articles received from the Joint Editors for the

		final format
<i>Joint Editors</i>	Dr Nikunj Jani and Dr Bharat Panchal	<ol style="list-style-type: none"> 1. Seek articles 2. Review them 3. Seek the opinion of the subject experts 4. Forward them to Assistant Editors for editorial review. 5. On receiving the completed article from the Assistant editors, review and pass to the Quality Consultant 6. Receive the article from Quality Consultant and send for publication
<i>Editorial assistants</i>	Dr Madhavi Tamboli and Dr Pankaj Bhatt	<ol style="list-style-type: none"> 1. Spruce up the articles and 2. Seek clarification or additional information 3. Pass on the completed article to Editors with comments
<i>Media Consultant</i>	Ms Sayli Walke	Final formatting and uploading the issue

PROCEDURE FOR SUBMISSIONS:

1. HODs and departments will play an active part in supporting the e-journal activity by identifying the experiences and the responsible persons who can own up to it. They will prepare the student/staff member to work up on the experience as per the guidelines.
2. The concerned student/staff will discuss with the Technical/Research Consultant her/his experience and the manner in which this has to be formulated in the document. The Technical/Research Consultant will screen from the perspective of the nature of learning acquired and convince themselves of the authenticity of the clinical facts. He will then advise on the reference material and the format of the presentation.
3. The primary document will be sent to the Assistant Editors who will review from the adherence to the format and plagiarism. If not adequate, the lacunae will be communicated. If the document is complete, it will be edited and sent to the Jt Editor concerned with corrections/comments/suggestions.
4. The Jt Editor will review the article, get satisfied with the adequacy of the language/style/content/policy adherence. Ideas will be clarified with the Assistant or Technical Consultant. The completed document will be sent to the Quality Consultant
5. The Quality Consultant will satisfy herself about the standard of the presentation in all respects and advise the Editors accordingly.
6. The Jt Editor will inform about the acceptability of the article or seek revisions as per the inputs received.
7. Advisors would be available at any stage of the process.

TIME LINE FOR THE CYCLE

No	Stage	Persons	Duration
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1	Identification of authors, subjects and format of articles	HODs and Joint editors	15 days
2	Briefing the author of the requirements of the article including references	Technical and Research Consultants	7 days
3	Writing the article	Author/s	1 month
4	Primary scrutiny	Joint Editors	3 days
5	Detailed scrutiny and back and forth	Assistant Editor and author	15 days
6	Final scrutiny and editing decision	Joint editors	3 days
7	Quality review	Quality Consultant	7 days
8	Final editing and send for organization	Joint Editors	3 days
9	Organizing the issue and Uploading	Media Consultant	7 days
			90 days

(We hope to get the first issue out in September 2018)

GENERAL INFORMATION

- The journal shall be published quarterly in the second week of the month.
- The manuscripts must be primarily the work of the authors and must not have been previously published or under consideration of any other journal.
- All papers submitted to JISH will undergo review and editing from the concerned subject, technical and language experts. The comments of the reviewers shall be conveyed to the authors for compliance/comments. All accepted papers will be suitably edited before publication. However, the decision of the Editorial Board of JISH regarding the publication of the article(s) or any other matter will be final.
- Articles contrary to the principles of Homoeopathy shall not be accepted.
- The writing will adhere to the plagiarism policy of the Institute (**to be formulated by Prashant**).
- If any article is accepted but cannot be published in the forthcoming volume of JISH due to space constraint or other reasons, it may be considered for the next volume of the journal.

Areas of Publication

The articles will be published in the JISH on the following areas:

- Editorial
- *Clinical*
 - Case Reports
 - Case Series
 - Review articles incorporating case series
- *Education (UG/PG/PhD)*
 - Teaching methodology

- Curriculum development
- Lesson plan
- Existing lacuna(e) and how to overcome
- Community based education
- *Research*
 - Drug Proving (Homoeopathic Pathogenetic Trials)
 - Clinical Research
 - Teaching of Research and Biostatistics

- Review articles (relating to Education, Research & Practice)
- Symposium and academic day reports
- Report of important student/staff related events on the campus
- Clinical, Academic, Community and social experiences of members of the MLDMHIAA
- Letters to Editor
- Research Updates
- Book Review

SUBMISSION OF MANUSCRIPTS

All the manuscripts submitted for publication should include the following:

1. Manuscripts including tables/figures/photographs etc.
2. Declaration form duly signed by all authors
3. Particulars of corresponding author (if the article is written by more than one author), i.e. name, designation, email ID, mobile number etc.

Manuscript should be submitted only by email.

Instruction regarding Appendices while submitting Manuscript

Tables

Please submit *tables* as editable *text* and not as photographs/ jpeg images. *Tables* should appear in the text; besides submit *tables* separately on separate page(s) at the end of manuscript for printing purpose. Number *tables* consecutively in accordance with their appearance in the text. Provide a short but self-explanatory *title* for each *table*, which should be placed above the *table*. Any explanatory information or description of symbols etc. used in the *table* should be explained below the *table* in legend.

Figures

Figures include graphs, illustrative drawings/ pictures, images of laboratory reports, photographs of patients before – and-after treatment etc. Upload the images in JPEG format. Figures should be numbered consecutively in accordance with their appearance in the text. Title for the figures should be placed below each figure. Detailed explanations about figure should be placed below the figure in legend; be careful that explanations should not be made within the figure. When graphs are submitted, the numerical data on which they are based should also be supplied. If photographs of patients are used in the article, their pictures must be accompanied by written permission to use their photographs. If a figure published elsewhere is included in the article, acknowledge the original source in reference and submit written permission from the copyright holder to reproduce the material.

Final photographs for print: Digital images are the only source accepted. Ensure that the image has minimum resolution of 300 dpi or 1800 x 1600 pixels in JPEG/TIFF format. The Journal reserves the right to crop, rotate, reduce, or enlarge the photographs to an acceptable size.

CATEGORIES OF MANUSCRIPTS

Brief guidelines are given below:

Case Reports: Such reports should contain usually less than 2,000 words excluding *abstract* of not more than 250 words. While writing case reports, the CARE guidelines as modified for Homoeopathic cases as reproduced below should be followed.

Table 1

The Modified for Homoeopathy CARE guidelines checklist

The Narrative: A case report tells a story in a narrative format that includes the presenting concerns, clinical findings, diagnoses, interventions, outcomes (including adverse events), and follow-up. The narrative should include a discussion of the rationale for any conclusions and any take-away messages.

Item name	Item no.	Brief description
Title	1	The words “case report” (or “case study”) should appear in the title along with phenomenon of greatest interest (eg, symptom, diagnosis, test, intervention)
Keywords	2	The key elements of this case in 2-5 words
Abstract	3	a) Introduction—What does this case add?
		b) Case Presentation:
		- The main symptoms of the patient
		- The main clinical findings
		- The main diagnoses and interventions
		- The main outcomes
		c) Conclusion—What were the main “take-away” lessons from this case?

Item name	Item no.	Brief description
Introduction	4	Brief background summary of this case referencing the relevant medical literature
Patient Information	5	a) Demographic information (eg, age, gender, ethnicity, occupation)
		b) Main symptoms of the patient (his or her chief complaints preferably in the LSMC format)
		c) Medical, family, and psychosocial history—including diet, lifestyle, and genetic information whenever possible, and details about relevant co-morbidities including past interventions and their outcomes
		d) The Physical generals and particulars
Clinical Findings	6	Describe the relevant physical examination (PE) findings
Timeline	7	Depict important dates and times in this case (table or figure)
Diagnostic Assessment	8	a) Diagnostic methods (eg, PE, laboratory testing, imaging, questionnaires)
		b) Diagnostic challenges (eg, financial, language/cultural)
		c) Diagnostic reasoning including other diagnoses considered
		d) Prognostic characteristics (e.g., staging) where applicable
Analysis and Synthesis	9	Present the totality after indicating adequate classification and evaluation of the symptoms
Totality and Processing	10	Erect the totality in the appropriate way and indicate the processing through repertorial/non-repertorial methods
Susceptibility assessment and Planning and Programming	11	Where indicated, a full analysis of assessment of Susceptibility and its impact on Planning and Programming may be presented
Therapeutic	12	a) Types of intervention (e. g, pharmacologic, surgical,

Item name	Item no.	Brief description
Intervention	_____	preventive, self-care)
_____	_____	- Administration of intervention (eg, dosage, posology, duration)
_____	_____	- Changes in intervention (with rationale)
Follow-up and Outcomes	13	a) Summarize the clinical course of all follow-up visits including
_____	_____	- Clinician and patient-assessed outcomes
_____	_____	- Important follow-up test results (positive or negative)
Discussion	14	a) The strengths and limitations of the management of this case
_____	_____	b) The relevant medical literature
_____	_____	c) The rationale for conclusions (including assessments of cause and effect)
_____	_____	d) The main “take-away” lessons of this case report
Patient Perspective	15	The patient should share his or her perspective or experience whenever possible

Case series with or without Review article: Such article should be written generally in less than 3,000 words, but should include preferably a *structured abstract* of not more than 250 words. The case series taken by the author should be integrated a part of the review article.

Education: These should be written generally in less than 1,000 words excluding *abstract* of not more than 250 words. The article should usually be organized including the sections Introduction, Discussion & Conclusion. These articles should enhance the existing knowledge on teaching methodology; curriculum development; lesson plan; existing lacuna(e) in the education domain and how to overcome etc.

Pilot Research Projects/Observational studies: Such articles should be written in less than 2,000 words, but longer papers may be accepted if found suitable. Articles on qualitative and quantitative research; prospective /retrospective studies are welcome. All articles must clarify

how the findings of the study will advance the existing knowledge on the subject concerned. The research studies may be reported in the format mentioned in Table 2

Table 2
STROBE statement/ checklist of items that should be included in reports of observational studies

Item name	Item No	Recommendation
Title and abstract		
	1	(a) Indicate the study's design with a commonly used term in the title or the abstract (b) Provide in the abstract an informative and balanced summary of what was done and what was found
Introduction		
Background/rationale	2	Explain the scientific background and rationale for the investigation being reported
Objectives	3	State specific objectives, including any pre-specified hypotheses
Methods		
Study design	4	Present key elements of study design early in the paper
Setting	5	Describe the setting, locations, and relevant dates, including periods of recruitment, exposure, follow-up, and data collection
Participants	6	(a) <i>Cohort study</i> ? Give the eligibility criteria, and the sources and methods of selection of participants. Describe methods of follow-up <i>Case-control study</i> ? Give the eligibility criteria, and the sources and methods of case ascertainment and control selection. Give the rationale for the choice of cases and controls <i>Cross sectional study</i> ? Give the eligibility criteria, and the sources and methods of selection of participants
		(b) <i>Cohort study</i> ? For matched studies, give matching criteria and number of exposed and unexposed <i>Case-control study</i> ? For matched studies, give matching criteria and the number of controls per case
Variables	7	Clearly define all outcomes, exposures, predictors, potential confounders, and effect modifiers. Give diagnostic criteria, if applicable
Data sources/ measurement	8*	For each variable of interest, give sources of data and details of methods of assessment (measurement). Describe comparability of assessment methods if there is more than one group
Bias	9	Describe any efforts to address potential sources of bias
Study size	10	Explain how the study size was arrived at
Quantitative variables	11	Explain how quantitative variables were handled in the analyses. If applicable, describe which groupings were chosen and why

Statistical methods	12	(a) Describe all statistical methods, including those used to control for confounding
		(b) Describe any methods used to examine subgroups and interactions
		(c) Explain how missing data were addressed
		(d) <i>Cohort study</i> ? If applicable, explain how loss to follow-up was addressed <i>Case-control study</i> ? If applicable, explain how matching of cases and controls was addressed <i>Cross sectional study</i> ? If applicable, describe analytical methods taking account of sampling strategy
		(e) Describe any sensitivity analyses
Results		
Participants	13*	(a) Report numbers of individuals at each stage of study? eg numbers potentially eligible, examined for eligibility, confirmed eligible, included in the study, completing follow-up, and analysed
		(b) Give reasons for non-participation at each stage
		(c) Consider use of a flow diagram
Descriptive data	14*	(a) Give characteristics of study participants (eg demographic, clinical, social) and information on exposures and potential confounders
		(b) Indicate number of participants with missing data for each variable of interest
		(c) <i>Cohort study</i> ? Summarise follow-up time (eg average and total amount)
Outcome data	15*	<i>Cohort study</i> ? Report numbers of outcome events or summary measures over time
		<i>Case-control study</i> ? Report numbers in each exposure category, or summary measures of exposure
		<i>Cross sectional study</i> ? Report numbers of outcome events or summary measures
Main results	16	(a) Report the numbers of individuals at each stage of the study? eg numbers potentially eligible, examined for eligibility, confirmed eligible, included in the study, completing follow-up, and analysed
		(b) Give reasons for non-participation at each stage
		(c) Consider use of a flow diagram
Other analyses	17	Report other analyses done? eg analyses of subgroups and interactions, and sensitivity analyses
Discussion		
Key results	18	Summarise key results with reference to study objectives
Limitations	19	Discuss limitations of the study, taking into account sources of potential bias or imprecision. Discuss both direction and magnitude of any potential bias
Interpretation	20	Give a cautious overall interpretation of results

		considering objectives, limitations, multiplicity of analyses, results from similar studies, and other relevant evidence
Generalisability	21	Discuss the generalisability (external validity) of the study results
Other information		
Funding	22	Give the source of funding and the role of the funders for the present study and, if applicable, for the original study on which the present article is based

*Give information separately for cases and controls in case-control studies and, if applicable, for exposed and unexposed groups in cohort and cross sectional studies.

Symposium/Academic day report: Upto 1000 words. It should include the *theme, conduct and take home lessons* clearly enunciated.

Contributions from the alumni: Should follow the guidelines as per the nature of their submissions.

Events related to students/Institutions: These should be brief and accompanied by suitable photographs in jpg format and minimal 72 dpi.

Letter to the Editor: It may contain up to 400 words. It may send very brief vignettes or offer comments to articles in the preceding issue

Note: while writing *references* for the above categories of articles, the *Vancouver style* should preferably be followed.

Research Journal:

- Wright, Peter and Barton Weitz (1997), "Time Horizon Effects on Product Evaluation Strategies," *Journal of Marketing Research*, 14 (November), 429-43

Author starting with surname, name (if second author starting with name), year of publication
"Name of the Topic," *Name of the Journal in Italics*, Issue, Date, Volume, Page number

Book:

- Churchill, Gilbert A., Jr., (1990), *Sales Force Management*, 3rd ed.: Richard D. Irwin, Inc. Homewood, IL

Author starting with surname, name, (year of publication), *Name of the book*, edition, name of Publisher, Place of publication, page numbers (if any).

Edited Book:

- Miller, N. E. (1975) "Liberalization of Basic S-R Concepts: Extension to Conflict Behavior, Motivation, and Social Learning," in *Psychology: The Study of a Science*, Vol. 2, Sigmund Koch, ed. New York: McGraw-Hill Book Company, Inc., 196-245

Name of author of the book starting with surname, (year of publication) "Name of the chapter," *name of the book in italics*, Volume, Edited by starting with surname, place of publication, publisher's name, page numbers